Coychurch Higher Community Council

Minutes of the Meeting relating to the actions from

the annual finance meeting and the January meeting

held on Monday 9th January 2017

|  |  |  |
| --- | --- | --- |
| Present: |  |  |
| Chairman: | John Powson | JP |
| Vice Chairman: |  |  |
|  |  |  |
| Councillors: | Mike Newth | MN |
|  | Robert Owen | RO |
|  | Nan Oram | NO |
|  | Susan Joseph | SJ |
|  |  |  |
| Clerk | Karyl Carter | KC |

Meeting commenced: 1830

ACTION

|  |  |  |  |
| --- | --- | --- | --- |
| 1 |  | Mrs Lilian Davies was co-opted in the November meeting. She signed the Code of Conduct Acceptance Form and Members warmly welcomed her and were very pleased she was joining CHCC. |  |
| 2 |  | Apologies: Apologies received and accepted for Councillor Alex Owen who would be arriving late due to attending a BCBC meeting. |  |
| 3 |  | Budget Statement: the Clerk issued to Members hard copies of the latest finance statement with supporting bank statement. No questions were arising. |  |
| 4 |  | Flower Baskets: RO confirmed the cost for flower baskets and liners etc. would be £150 a pole. Members enquired as to the ongoing costs of caring for the baskets. RO will look into this and report back at the March meeting. | RO |
| 5 |  | Cantilever shelter, High Street: the Clerk had spoken to BCBC about the possibility of a cantilever shelter on High Street and had been told it is unlikely due to BCBC having no money in the budget. However, Kevin Sales is being asked to contact the Clerk to discuss this further. | KC |
| 6 |  | Miners Memorial: Ro/AO to report at the March 17 meeting. | RO/AO |
|  |  | This meeting was closed at 1840 and was immediately followed by the full meeting. |  |
| 1. |  | Apologies: received and accepted for AO who was attending a borough council meeting, but who would come along asap. |  |
| 2 |  | Police matters: no crime stats received. The ‘jeep’ in the car park has been reported to DVLA, BCBC and the police. |  |
| 3 |  | Declarations of interest:  SJ and JP – anything pertaining to the allotment.  JP – anything pertaining to caretaker  JP, RO – planning application for Heol Y Cyw RFC. |  |
| 4 |  | Minutes: the minutes of the November meeting had been read. They were proposed to be accepted by MN and this was seconded by RO and agreed by all. |  |
| 5 |  | Matters arising: |  |
|  | 5:i | Footpaths: The Clerk is still waiting for a response from A Mason (who is waiting to hear from Andrew Jolley) re: the transference of the agency agreement to PTC. The Clerk had requested PTC carry out work as necessary on F/P 42. SJ asked whether consideration could be given to having a kissing gate on the f/path leading from Cae Garn, as opposed to a stile. It was confirmed the land is currently being rented by Mr G Cox. The Clerk will contact BCBC. | KC |
|  | 5:ii | Bethel Graveyard: It was reported that Bethel Graveyard is in a dreadful state with brambles growing everywhere. It was agreed the Clerk would send the annual £50 for the upkeep of the graveyard and request and assurance that the money will be spent accordingly. | KC |
|  | 5:iii | BCBC Development of a CAP: the Clerk had passed the £1K to the CAP committee in July and expressed concern that the cheque might be void due to the time-lapse. She requested a receipt be supplied asap. RO confirmed the bank account had now been opened. RO confirmed this matter will be given priority. | RO |
|  | 5:iv | Co-option: Cllr L Davies appointed a Members of CHCC. Item now to be deleted. |  |
|  | 5:v | Millennium Project: maintenance being overseen by PTC. AO given approval in November meeting to purchase daffodil bulbs. | AO |
|  | 5:vi | Publicity/PR: RO had submitted items for the Hyphen but to date, CHCC had not been informed the latest issue was ready. As our news will now be out of date, the Clerk will ring PTC to ensure it is not included and that we are not being charged. The Clerk will ask for a publishing timetable. | KC |
|  | 5:vii | Heol Y Cyw Allotments: the Clerk will ask the allotment secretary for a report for the end of the financial year. Members were informed the Allotment Association have been in talks with BCBC regarding a CAT of the allotments. NO stated that V2C had put in a planning application on the car park however, it had been established that the car park was actually owned by BCBC/properties department. No planning application had been received by the Clerk.  AO arrived at 1855 and took over as Chair. | KC |
|  | 5:viii | Waste bins – children’s play area and Millennium site: KC had purchased the bins which had subsequently been fitted by PTC. PTC has also agreed to repair the broken bench at Pant Hirwaun. The Clerk was instructed to pay the bills on receipt. This item now to be deleted. | KC |
|  | 5:ix | Bus Service: still awaiting response from BCBC/Properties. The Clerk will hasten for a response. | KC |
|  | 5:x | Register of Interest Forms:awaiting completed forms from NO/RO/LD | NO/RO/LD |
|  | 5:xi | Grass overgrowth, Bulls Row: SJ is taking this to the next Conservators meeting. | SJ |
|  | 5:xii | School plaque: RO had spoken with Mrs John at the school and she confirmed she was not aware of the plaque, had looked for it as requested, but there was no trace at the school. It was confirmed the last commemorative service for those from the village who lost their lives in the second world war was in the 1960’s. SJ suggested that CHCC could ask for help in naming those who would have been on the plaque, by putting something in the Hyphen. AO suggested social media. | RO (Hyphen)  AO – social media |
| 6 |  | Collaboration with PTC: ongoing. |  |
| 7 |  | Firework display: KC was awaiting a credit note before paying the invoice. Also awaiting cheque from RFC. Members agree KC to pay the invoice, then delete item but ad to July agenda. | RO  AO  JP  KC |
| 8 |  | Christmas: |  |
|  | 8:i | Christmas lights: this was a very successful event and Pencoed Silver Band were very well received by all. RO proposed donating £50 to the Silver Band as a way of offering thanks for their support. This was seconded by SJ and agreed by all. | KC |
|  | 8:ii | Christmas Lights Competition: It was confirmed the winner was Mr Lee Batchelor, 78 Pant Hirwaun. The Clerk will send a cheque to his nominated charity. | KC |
|  | 8:iii | Christmas Tree: the Clerk will arrange a skip so that the tree can be taken down and all rubbish at the hall disposed of. | KC |
|  | 8:iv | Carol Service: SJ said it was, once again, a wonderful service and it was a shame there had been issues with the rugby club again. The Clerk confirmed that Lesley’s note dated 14th March had not been received or presented to members. The offertory was £145.72 and it was agreed as in previous years, to split this between Bethel and St Pauls. The Clerk confirmed the 2017 Carol Service will be on the second Sunday of December. | KC |
| 9 |  | Car Park - CAT: nothing to report. |  |
| 10 |  | Heol Y Cyw Welfare Hall: Members reported a big difference in the hall floor and noted how nice it looked. KC confirmed having received three quotes to decorate the hall and felt a meeting was needed asap. It was confirmed the next meeting will be held on 13th February at 6:30pm. RO confirmed the band had been given a deadline of 1st March 2017 to move their equipment etc. | ALL MEMBERS  KC |
| 11 |  | Correspondence and planning: as per correspondence list.  AO declared an interest in the Heol Y Cyw RFC planning application. RO, AO, JP LEFT THE ROOM WHEN THE PLANNING APPLICATION WAS DISCUSSED. |  |
| 12 |  | To receive reports from: |  |
|  | 12.i | Representative on the School Governing Body: no meeting to report. |  |
|  | 12.ii | Representative on the Board of Conservators: no meeting to report. |  |
|  | 12.iii | Representative on One Voice Wales: next meeting 16th January – JP confirmed he wold be attending. | JP |
|  | 12.iv | Representative on the Town and Community Council: NO confirmed being unable to attend due to a heavy fall and had offered apologies. |  |
| 13 |  | Finance: The Annual report is still being finalised and is with BDO. Finance statements with supporting bank statements had been given to Members. There were no questions for the Clerk. AO had paid out £81.16 for Christmas items and it was agreed he be reimbursed by the Clerk. | KC |
| 14 |  | Matters for the Clerk: |  |
|  | 14:i | Signpost, Rhiwceiliog: MN confirmed the sign that had fallen down has been replaced but once again, it is wrongly spelt. It was agreed both the Clerk and AO will contact BBC about this matter. | AO  KC |
| 15 |  | To consider any other item of business which the person presiding as the meeting, as of the opinion should, by reason of special circumstances, be transacted as a matter of urgency: |  |
|  |  | Meeting closed at 2010. |  |
|  |  | Signed: |  |
|  |  | Dated: |  |